

Application: Community Roots Charter School

2025-2026 Annual Report

Summary

ID: 0000000196

Status: Annual Report Submission

Last submitted: Aug 3 2026 11:44 PM (EDT)

Entry 1 – School Information and Cover Page

Completed - Aug 2 2026

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 – School Information and Cover Page

(New schools that were not open for instruction for the 2025-2026 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2026**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. LEGAL SCHOOL NAME (as chartered)

(Select name from the drop down menu)

COMMUNITY ROOTS CHARTER SCHOOL

b. Unofficial or Popular School Name

Community Roots

c. CHARTER AUTHORIZER (As of June 30th, 2026)

Please select the correct authorizer as of June 30, 2026 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. School Unionized

Is your charter school unionized?

No

d. District/CSD of Location

New York City Community School District #13

e. Date of Approved Initial Charter

Dec 9 2005

f. Date School First Opened for Instruction

Sep 7 2006

g. Approved School Mission

(Regents, NYCDOE, and Buffalo BOE-authorized schools only)

Community Roots Charter School is a rigorous learning community where education is embedded in meaningful real-world contexts and children are deliberately taught to see the connections between school and the world. Community Roots students will meet or exceed the Common Core Standards and be prepared to excel in the 21st century by becoming independent thinkers and working productively within a diverse group of learners. At Community Roots, students learn to combine curiosity with appropriate application, which leads to deep understanding and the confidence to become who they want to be.

h. Approved Key Design Elements

(Regents, NYCDOE, and Buffalo BOE-authorized schools only)

- Commitment to Diversity and Inclusion
- Integrated Co-Teaching and Organizational Structure
- Anti-bias Approach
- Strong School Culture Rooted in the CRCS Core Values
- Rigorous Curriculum Featuring Integrated Studies, Humanities, and Project-Based Learning
- Family Engagement

i. School Website Address

www.communityroots.org

j. Authorized Charter Enrollment for 2025-2026 School Year

474

k. Actual Enrollment on June 30, 2026, Excluding Pre-K Program Enrollment

475

l. Grades Served

Grades served during the 2025-2026 school year (exclude Pre-K program students):

Responses Selected:

Kindergarten
1
2
3
4
5
6
7
8

m. Charter Management Organization/Educational Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

n. FACILITIES: Owned, rented, or leased **to educate students**

Will the school maintain or operate multiple sites in 2026-2027?

	Yes, 2 sites
--	--------------

School Site 1 (Primary)

n1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2025-2026 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2026-2027 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	51 Saint Edwards Street, Brooklyn, NY 11205		New York City Community School District #13	K-5	K-5	No

n1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Sara Stone	Co-Director			
Operational Leader	Sandy Lee	Director of Operations			
Compliance Contact	Sandy Lee	Director of Operations			
Complaint Contact	Allison Keil	Co-Director			
DASA Coordinator	Richard Gilman	Restorative Practices Coordinator			
Phone Contact for After Hours Emergencies	Allison Keil	Co-Director			

n1b. Is site 1 in a public space or in a private space?

Public Space

n1c. Is site 1 in a co-located or not in a co-located facility?

Responses Selected:

Co-Located with a District School

n1d. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	2027-28	No		Yes	2027-28 101 Park Avenue, Brooklyn, NY 11205	Yes

School Site 2

n2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2025-2026 School Year (K-5, 6-9, etc.)	Grades to Be Served at Site for 2026-2027 School Year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	50 Navy Street, Brooklyn, NY 11201		New York City Community School District #13	6–8	0	No

n2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Erin Carstensen	MS Co-Director			
Operational Leader	Sandy Lee	Director of Operations			
Compliance Contact	Sandy Lee	Director of Operations			
Complaint Contact	Sandy Lee	Director of Operations			
DASA Coordinator	Perren Peterson	MS Co-Director			
Phone Contact for After Hours Emergencies	Erin Carstensen	MS Co-Director			

n2b. Is site 2 in public space or in private space?

Public Space

n2c. Is site 2 in a co-located or not in a co-located facility?

Responses Selected:

Co-Located with a District School

n2d. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 2	9/1/2026	No		Yes	2026-27 101 Park Avenue, Brooklyn, NY 11205	Yes

o. List of owned, rented, or leased facilities not used to educate students and the purpose of each.

Separate by semi-colon (;)

N/A

p1. Total Number of School Calendar Days

175

p2. Total Number of Anticipated Hours of Instruction by Month (Entries are required for all months. Enter a zero for months with no instructional hours.)

July 2026	0
August 2026	0
September 2026	14
October 2026	21
November 2026	16
December 2026	17
January 2027	19
February 2027	15
March 2027	21
April 2027	15
May 2027	19
June 2027	15

CHARTER REVISIONS DURING THE 2025-2026 SCHOOL YEAR

q. Summary of Material and Non-Material Charter Revisions submitted or approved since August 1, 2025, including updates to the school's board of trustees' by-laws, enrollment policy, discipline policy, or complaint policy.

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

Does the school have any material or non-material revision requests that have been submitted or approved since August 1, 2025?

No

ATTESTATIONS

r. Name/Position of Person Completing/Submitting the 2025-2026 Annual Report. (To type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Jen Pasek
Position	Consultant
Phone/Extension	
Email	

s. Our signatures (Executive Director/School, Leader/Head of School, and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, this will constitute grounds for the revocation of our charter.

Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

As outlined in ENTRY 7 (Employee Fingerprint Requirements Attestation):

Our E-Signatures (not digital signatures) (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 7 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#).

Click **YES** to agree.

Responses Selected:

Yes

Signature, Head of Charter School

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

A handwritten signature in black ink on a light gray background. The signature reads "A. Keil" with a long, horizontal flourish extending to the right.

Signature, President of the Board of Trustees

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

T. STRAUSS

Date

Jul 15 2026



Thank you.

Entry 2 – Links to Critical Documents on School Website

Completed - Jul 31 2026

Instructions

Required of ALL Charter Schools - Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-approved School Discipline Policy.

By law, each charter school is required to maintain certain notices and policies listed on its website. All documents must be readily found on the school's website and publicly accessible. Please insert a link to the page on the school's website where each document can be accessed. **DO NOT provide a direct link to a Google document or PDF.**

1. Current Annual Report (i.e., 2025-2026 Annual Report);^[1] Please note: schools are responsible for redacting their own annual reports for posting.
2. All Board of Trustees documents, including calendar, meeting notices, agendas, and board meeting minutes;
3. New York State School Report Card - This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law.^[2] Even if there is no school data yet reported, a direct web link to the most recent [New York State School Report Card](#) for the charter school must be provided;
4. Authorizer-approved DASA Policy and Authorizer-approved School Discipline Policy (**For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**);
5. District-wide safety plan, not a building-level safety plan (as per the [2024 Emergency Response Plan Memo – Charter Schools Only](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records.

^[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post it on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., repost when financials have been submitted in November.)

[\[2\]](#) School Report Card data is included in the reporting requirements for New York charter schools in 8 NYCRR 119.3.

Entry 2 – Links to Critical Documents on School Website

School Name: Community Roots Charter School

Required of ALL Charter Schools - Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-Approved School Discipline Policy.

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link to the page on the school's website](#) where each document can be accessed.

	Link to Documents
1. Current Annual Report (i.e., 2025-2026 Annual Report)	https://communityroots.org/about/compliance/
2. Board meeting notices, agendas, and documents, including board meeting minutes	https://communityroots.org/about/governance/
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law. Even if there is no school data yet reported, a direct web link to the most recent New York State School Report Card for the charter school must be provided.	https://data.nysed.gov/essa.php?instid=800000059312&year=2025&createreport=1&OverallStatus=1&interimProgress=1&section_1003=1&EMStatus=1&EMindicators=1&EMCore=1&EMWeighted=1&EMgrowth=1&EMelp=1&EMattend=1&EMpart=1
4a. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://communityroots.org/about/compliance/
4b. Authorizer-approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://communityroots.org/about/compliance/
5. District-wide safety plan, not a building level safety plan (as per the 2024 Emergency Response Plan Memo)	https://communityroots.org/about/compliance/
6. Authorizer-approved FOIL Policy	https://communityroots.org/about/compliance/
7. Subject matter list of FOIL records (e.g., see NYSED Subject Matter List)	https://communityroots.org/about/compliance/

It is the school's responsibility to ensure that if a policy appears in more than one place on the website, including as part of the family handbook, that the policy versions are consistent and up to date.

Responses Selected:

Yes, the website has been reviewed to ensure that policies are consistent and up to date.



Thank you.

Entry 3 – Board of Trustees Membership Table

Completed - Jul 23 2026

Instructions

Required of ALL Charter Schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 3 – Board of Trustees Membership Table

1. **SUNY-AUTHORIZED** charter schools are required to provide information for VOTING trustees only.

2. **REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED** charter schools are required to provide information for all VOTING and NON-VOTING trustees.
1. **SUNY-AUTHORIZED** charter schools are required to provide information for VOTING trustees only.

2. **REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED** charter schools are required to provide information for all VOTING and NON-VOTING trustees.

Authorizer:

Who is the authorizer of your charter school?

NYCDOE

1. 2025-2026 Board Member Information (Enter information for each Board of Trustees member).

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By- Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2025- 2026
1	Suzanne Fogarty	[REDACTED]	Trustee/ Member	Education (2013-present)	Yes	1	04/29/2013	04/29/2013	6
2	Cavel Khan	[REDACTED]	Trustee/ Member	Development (2018-present)	Yes	1	7/17/2018	7/17/2018	8
3	Allison Keil	[REDACTED]	Trustee/ Member	Board Development (2006-present) Education (2006 - present)	No	1	8/1/2006	8/1/2006	11
4	Nigel Pugh	[REDACTED]	Trustee/ Member	Education (2018-present)	Yes	1	9/14/2018	9/14/2018	12
5	Christine Spadaro	[REDACTED]	Secretary	Education (2016-present)	Yes	1	4/29/2013	4/29/2013	7
6	Sara Stone	[REDACTED]	Trustee/ Member	Education (2006-present) Board Development (2006-present) Development	No	1	8/1/2026	8/1/2026	11

				(2006-present)					
7	Tracey Strauss		Chair	Board Development (2006-present) Education (2006-2016) Development (2016-present)	Yes	1	8/1/2006	8/1/2006	11
8	Josh Thomases		Trustee/Member	Board Development (2015-present) Education (2015-present)	Yes	1	8/17/2015	8/17/2015	11
9	Tracie Benjamin-Van Lierop		Trustee/Member	Education (2020-present)	Yes	1	2/11/2020	2/11/2020	10

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2025- 2026
10	Milad Sedeh	[REDACTED]	Treasurer	Finance (2020- present)	Yes	1	9/21/2020	9/21/2020	10
11	Candace Montgomery	[REDACTED]	Trustee/ Member	Development (2024- present)	Yes	1	4/18/2024	4/18/2024	11
12	Abi Fenelon	[REDACTED]	Trustee/ Member	Development (2025- present)	Yes	1	5/12/2025	5/12/2025	11
13	Jo Marymor	[REDACTED]	Trustee/ Member	Development (2025- present)	Yes	1	11/25/2025	11/25/2025	7
14	Jerry Petit- Frere	[REDACTED]	Trustee/ Member	Finance (2018- present)	Yes	1	4/9/2018	1/14/2026	5 or less
15	Scott Strasser	[REDACTED]	Chair	Board Development (2010- present) Finance (2010- present)	Yes	1	8/1/2010	9/16/2025	5 or less

1c. Are there more than 15 members of the Board of Trustees?

No

2. Number of board meetings conducted in 2025-2026

12

3. Number of board meetings scheduled for the 2026-2027 school year

12

4. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- SUNY-AUTHORIZED charter schools provide responses relative to VOTING Trustees only.
- REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a responses relative to all trustees.

a. Total number of Voting Members on June 30, 2026	11
b. Total number of Voting Members added during the 2025-2026 school year	1
c. Total number of Voting Members who left the board during 2025-2026 school year	2
d. Maximum number of Voting Members in 2025-2026, as set by the board in by-laws, resolution, or minutes	13
e. Board members attending 8 or fewer meetings during 2025-2026	6

5. INFORMATION ABOUT NON-VOTING MEMBERS OF THE BOARD OF TRUSTEES (REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED ONLY)

a. Total number of Non-Voting Members on June 30, 2026	2
b. Total number of Non-Voting Members added during the 2025-2026 school year	0
c. Total number of Non-Voting Members who left the board during the 2025-2026 school year	0
d. Maximum number of Non-Voting members in 2025-2026, as set by the board in by-laws, resolution, or minutes	2

Thank you.

Entry 4 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 3 2026

Instructions

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2025-2026 school year must complete and sign the most up-to-date version of the Trustee [Disclosure of Financial Interest Form](#) **no later than 11:59 PM on August 3, 2026**. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2025-2026 school year completes the form.**

Trustees serving an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[CRCS BOT Disclosure Form 2025-26 Christine Spadaro](#)

Filename: CRCS BOT Disclosure Form 2025-26_Christine Spadaro.pdf **Size:** 301.4 kB

[CRCS BOT Disclosure Form 2025-26 Abi Fenelon](#)

Filename: CRCS BOT Disclosure Form 2025-26_Abi Fenelon.pdf **Size:** 306.4 kB

[CRCS BOT Disclosure Form 2025-26 Jo Marymor](#)

Filename: CRCS BOT Disclosure Form 2025-26_Jo Marymor.pdf Size: 303.2 kB

[CRCS BOT Disclosure Form 2025-26 Jerry Petit-Frere](#)

Filename: CRCS BOT Disclosure Form 2025-26_Jerry Petit-Frere.pdf Size: 305.2 kB

[CRCS BOT Disclosure Form 2025-26 Candace Montgomery](#)

Filename: CRCS BOT Disclosure Form 2025-26_Candace Montgomery.pdf Size: 306.6 kB

[CRCS BOT Disclosure Form 2025-26 Milad Sedeh](#)

Filename: CRCS BOT Disclosure Form 2025-26_Milad Sedeh.pdf Size: 303.3 kB

[CRCS BOT Disclosure Form 2025-26 Josh Thomases](#)

Filename: CRCS BOT Disclosure Form 2025-26_Josh Thomases.pdf Size: 305.4 kB

[CRCS BOT Disclosure Form 2025-26 Nigel Pugh](#)

Filename: CRCS BOT Disclosure Form 2025-26_Nigel Pugh.pdf Size: 303.9 kB

[CRCS BOT Disclosure Form 2025-26 Scott Strasser](#)

Filename: CRCS BOT Disclosure Form 2025-26_Scott Strasser.pdf Size: 301.4 kB

[CRCS BOT Disclosure Form 2025-26 Tracie Benjamin-Van Lierop](#)

Filename: CRCS BOT Disclosure Form 2025-26_Tracie Benjamin-Van Lierop.pdf Size: 305.8 kB

[CRCS BOT Disclosure Form 2025-26 Suzanne Fogarty](#)

Filename: CRCS BOT Disclosure Form 2025-26_Suzanne Fogarty.pdf Size: 303.9 kB

[CRCS BOT Disclosure Form 2025-26 Tracey Strauss](#)

Filename: CRCS BOT Disclosure Form 2025-26_Tracey Strauss.pdf Size: 302.9 kB

[CRCS BOT Disclosure Form 2025-26 Cavel Khan](#)

Filename: CRCS BOT Disclosure Form 2025-26_Cavel Khan.pdf Size: 301.0 kB

Entry 5 – Board Meeting Minutes

Completed - Jul 23 2026

Instructions

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Schools ONLY

Schools must upload a complete set of final monthly board meeting minutes (July 2025-June 2026), which should match the number of meetings held during the 2025-2026 school year, as indicated in Entry 3. The minutes provided must be the final version approved by the school's Board of Trustees AND must be posted on the school's website. Board meeting minutes may be uploaded individually or as one single combined file. Board meeting minutes must be submitted **no later than 11:59 PM on August 3, 2026**.

[June Minutes](#)

Filename: June Minutes.pdf Size: 83.4 kB

[January Minutes](#)

Filename: January Minutes.pdf Size: 65.7 kB

[August Minutes](#)

Filename: August Minutes.pdf Size: 121.0 kB

[July Minutes](#)

Filename: July Minutes.pdf Size: 77.8 kB

[March Minutes](#)

Filename: March Minutes.pdf Size: 65.0 kB

[December Minutes](#)

Filename: December Minutes.pdf Size: 66.7 kB

[February Minutes](#)

Filename: February Minutes.pdf Size: 64.9 kB

[May Minutes](#)

Filename: May Minutes.pdf Size: 63.6 kB

[April Minutes](#)

Filename: April Minutes.pdf Size: 64.8 kB

[November Minutes](#)

Filename: November Minutes.pdf Size: 83.0 kB

[October Minutes](#)

Filename: October Minutes.pdf Size: 81.8 kB

[September Minutes](#)

Filename: September Minutes.pdf Size: 84.0 kB

Entry 6 – Enrollment & Retention of Special Populations

Completed - Jul 23 2026

Instructions

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2025-2026 toward meeting targets to attract and retain the enrollment of students with disabilities (SWD), English language learners (ELL), and students who are economically disadvantaged (ED). In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2026-2027.

Entry 6 – Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets

	Describe Recruitment Efforts in 2025-2026	Describe Recruitment Plans for 2026-2027
Students with Disabilities	Since 2014-15, SWD enrollment at CRCS has exceeded that of CSD 13. Notably, in 2023-24 enrollment of SWD at CRCS reached 31%, the highest rate in our history. After nearly 20 years of operation, CRCS has cemented a reputation in our community as a school where SWD receive the support they need to thrive. In 2025-26, 171 students (36%) were identified as students with disabilities, and 3 students (1%) were formerly identified as students with disabilities. Word of mouth continued to be a major recruitment tool. Outreach efforts included providing flyers and applications to the CSD 13 Committee on Special Education and directly to Head Starts and pre-schools serving children with disabilities. School tours continued to emphasize CRCS's support services and ICT model, pointing out that students receive related services such as speech and language therapy, occupational therapy, and physical therapy in students' classrooms and other rooms throughout the school. Promotional materials, the school website, and in-person tours continued to emphasize inclusivity and describe how serving children with special needs is an essential part of CRCS's mission. The local district enrolled 22.3% students with disabilities (SWD) in the 2025-26 school year in grades K-8.	In 2026-27, CRCS will continue its outreach to families of children with disabilities through direct engagement with the CSD 13 Committee on Special Education, Head Starts, and pre-schools serving children with disabilities. The school will maintain its emphasis on school tours as a recruitment tool, highlighting CRCS's ICT model, full range of on-site related services, and inclusive culture. Promotional materials will continue to emphasize the school's commitment to serving students with disabilities as central to its mission.

English Language Learners	In 2025-26, 5 students (1%) were English language learners, and 5 students (1%) were formerly English language learners. CRCS continued to provide applications and outreach materials in Spanish and Cantonese, the most represented languages in our community other than English. Postcards were distributed at local Chinese bodegas and laundromats. Flyers were available in Spanish, and the school's website maintained a multilingual translation feature. Upon acceptance, staff contacted families who did not speak English and assisted them in navigating the online enrollment process, often sitting side-by-side with families to complete paperwork. CRCS continued to work with current ELL families to connect with prospective families and support tours and informational sessions at the school. During tours, CRCS highlighted its emphasis on diversity, anti-bias environment, inclusive instruction, and support for students learning English. The local district enrolled 5.5% English language learners (ELL/LEP) students in the 2025-26 school year in grades K-8.	In 2026-27, CRCS will continue outreach in Spanish and Cantonese, distributing application materials at community locations and maintaining its multilingual website. Staff will continue to provide hands-on enrollment support for families who do not speak English. The school will continue to leverage its current ELL families as community ambassadors to reach prospective families and support tours and informational sessions.
Economically Disadvantaged	CRCS maintains a lottery preference for ED applicants both within and outside of CSD 13. In 2025-26, 140 students (29%) were economically disadvantaged. CRCS conducted substantial outreach to reach ED families using a combination of direct-mail advertising and in-person recruiting. The Director of Development and Recruitment led recruitment planning and strategy	In 2026-27, CRCS will maintain its lottery preference for economically disadvantaged applicants within and outside of CSD 13. The school will continue its early recruitment process, combining direct-mail advertising, community outreach, social media, and in-person information sessions. The Coordinator of Community Programming and Recruitment will

while the Coordinator of Community Programming and Recruitment led all outreach efforts. Multiple avenues were used including community outreach, individual family meetings, social media, and hosting information sessions. The recruitment process began early to allow ample time to schedule tours, visit community organizations, Head Starts, and pre-kindergartens, and mail promotional materials.

The local district enrolled 47.6% economically disadvantaged (ED) students in the 2025-26 school year in grades K-8.

continue to lead outreach efforts targeting Head Starts, pre-kindergartens, and community organizations serving ED families.

Good Faith Efforts To Meet Retention Targets

	Describe Retention Efforts in 2025-2026	Describe Retention Plans for 2026-2027
Students with Disabilities	All classrooms at CRCS are ICT environments, which is a primary method for supporting retention of SWD. All related services for children with IEPs are on site including counseling, Occupational Therapy, Physical Therapy, Speech/Language Therapy, Hearing Education and Audiological Services, and Special Education Teacher Support Services. In 2025-26, CRCS utilized a full-time co-teaching model and all staff were trained in Universal Design for Learning to increase access to the general education curriculum. In the fall of 2025-26, CRCS retained 96% of SWD students who were eligible to return from 2024-25 (135 of 141 eligible students returned).	In 2026-27, CRCS will continue to support retention of SWD through its full-time co-teaching model and on-site related services. All staff will receive continued training in Universal Design for Learning to ensure access to the general education curriculum. The school will monitor IEP implementation and maintain its established systems for early identification of students who may need additional support.
English Language Learners	ELLs were identified through the New York State LEP identification process and supported through a fully inclusive program within their regular classrooms. Students took the NYSESLAT annually to determine their progress and whether they qualified for additional support. CRCS worked with outside translation services to ensure communication with families for report cards, IEP meetings, and conferences in the language the family chose. CRCS also expanded its use of phone translation services for all parent calls. In the fall of 2025-26, CRCS retained 92% of ELL and former ELL students who	In 2026-27, CRCS will continue to support ELL retention through its fully inclusive classroom model. Students will continue to take the NYSESLAT annually to determine progress and eligibility for additional support. The school will maintain its use of outside translation services and phone translation for all parent communication to ensure families remain informed and engaged.

	were eligible to return from 2024-25 (12 of 13 eligible students returned).	
Economically Disadvantaged	To support retention of students from all backgrounds, including ED students, CRCS hired mission-aligned staff trained to support both academic progress and social-emotional wellbeing. CRCS worked to ensure that classrooms were safe spaces for all students to share their identities, learn history from multiple perspectives, and learn from one another. Curriculum was approached with an anti-bias lens that allowed all students to feel empowered and included. Specific support for economically disadvantaged families included free tutoring and trips. In the fall of 2025-26, CRCS retained 94% of ED students who were eligible to return from 2024-25 (117 of 125 eligible students returned).	In 2026-27, CRCS will continue to support retention of ED students through a mission-aligned staff culture, anti-bias curriculum, and a safe and inclusive school environment. Specific supports for economically disadvantaged families will continue to include free tutoring and trips. The school will maintain its focus on student social-emotional wellbeing as a key driver of retention.

Entry 7 – Employee Fingerprint Requirements Attestation

Completed - Jul 10 2026

Instructions

Required of ALL Charter Schools

Review and complete the Employee Fingerprint Requirements Attestation.

Entry 7 – Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools MUST ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to making an offer of employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee.

Please note that all schools should maintain an electronic or hard copy of the clearance certification pulled from TEACH and dated **PRIOR** to the employee's start date. Clearance certifications pulled from TEACH at a later date will show that the staff member was cleared as of that date and may result in a finding of clearance violations against the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at [NYSED CSO Employee Clearance and Fingerprint Memo](#) or visit the NYSED website at [Who Must Be Fingerprinted Charts](#) for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates **automatically** once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 8 – Organization Chart

Completed - Jul 10 2026

Instructions

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Upload the school's currently approved **2025-2026 Organization Chart**. The organization chart should be a graphic representation (a list will not be accepted) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

[CRCS 2025-26 Org Chart\(1\)](#)

Filename: CRCS 2025-26 Org Chart(1).pdf Size: 934.2 kB

Entry 9 – School Calendars

Completed - Jul 10 2026

Instructions

Required of ALL Charter Schools

Charter schools must upload final **2025-2026 and 2026-2027** calendars into the portal **no later than 11:59 PM on August 3, 2026**. The calendars must be separate files.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools are also required to submit **school calendars** that clearly indicate the **start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month**. Schools must use a calendar format and ensure there is a monthly tally of instructional days.

Charter schools serving elementary and secondary levels may submit one combined calendar showing instructional hours and days for all building levels OR separate calendars uploaded as one PDF. *Note that school calendars will also provide evidence of alignment for schools with extended days/years referenced in their mission statements or key design elements.*

See below for an example of a calendar showing the requested information.

Sample Calendar:

12 Month Calendar 2021-2022
184 Instructional Days

July

Mon	Tues	Wed	Thurs	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

August

Mon	Tues	Wed	Thurs	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

September (18)

Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

October (20)

Mon	Tues	Wed	Thurs	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

November (18)

Mon	Tues	Wed	Thurs	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

December (17)

Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

January (20)

Mon	Tues	Wed	Thurs	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

February (15)

Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

March (23)

Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

April (15)

Mon	Tues	Wed	Thurs	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

May (21)

Mon	Tues	Wed	Thurs	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

June (17)

Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

 Staff Report - August 23rd	 Early Dismissal Days	 Holiday/Recess (No Students or Staff)
 Superintendent's Conference Day (No School for Students)	 Regents and School-level Exams	
 September 8, 2021 All Grade Levels Report	 June 24, 2022 - Last Day of School	

[2026-2027 School Calendar \(Draft\) - Annual Report 26-27](#)

[2025-2026 School Calendar - Annual Report 25-26](#)

Filename: 2025-2026 School Calendar - Annual Report 25-26.pdf Size: 56.9 kB

Entry 10 – Faculty/Staff Roster Template

Completed - Jul 10 2026

[INSTRUCTIONS](#)

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **all** instructional and non-instructional employees, which should include all faculty and staff employed by the school at any point during the 2025-2026 school year.

Use of the 2025-2026 Annual Report Faculty/Staff Roster Template is required. With the exception of the optional Notes section, completion of each of the data elements is required. When provided, use of the drop-down list options is also required. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in the need for resubmission of a fully corrected roster.

Reminders: (1) Verify that the correct TEACH ID is entered in the roster. Incorrect data entry may result in findings of non-compliance for the school in the areas of teacher certification and clearance. (2) Use the Notes section to add any additional information deemed necessary, such as a name change that may impact verification of certification. (3) Ensure that staff roles (i.e., teacher, school leader, etc.) are accurately identified.

See below for a complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the 7-digit TEACH ID for the Faculty/Staff person; verify the TEACH ID is correctly entered .
Role at the School / Network	Select the best choice of role of the Faculty/Staff person from the drop-down list .
Total Years Experience in this Role	Enter the number of years of experience the Faculty/Staff person has in the role selected .
CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Building ID	Enter the site number (e.g., Site 1, Site 2, etc.) as completed in the School Information and Cover Page Entry 1 (n) – Facilities Information section.
Hire Date at the School / Network	Enter the date that the Faculty/Staff person was hired at the school/network .
Start Date at the School / Network	Enter the date that the Faculty/Staff person actually began employment at this school/network .
Date Employee Separated from Service (if applicable)	Enter the date that the Faculty/Staff person separated from service at the school/network .
Certification Status / Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
FOR TEACHERS ONLY: Choose Subject Taught	Select the appropriate choice from the drop-down list .
FOR TEACHERS ONLY: Specify Subject or Grade Band, if NOT Math, Science, Career Technical Education, Technology, or Computer Science	Select the appropriate choice from the drop-down list .
Notes	Optional

[faculty-staff-roster-template-2026 \(1\) \(1\)](#)

Entry 11 – Progress Toward Goals (Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Incomplete

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools must report all Progress Toward Charter Goals as per their currently approved charters **no later than 11:59 PM on November 3, 2026**.

Schools must complete the "Goals" tables as provided in the tables below **OR** upload the most current action plan that includes progress made during the 2025-2026 school year toward achieving or maintaining a “Meets” rating on the 10 Performance Framework benchmarks.

PLEASE NOTE: This is a required task for Regents, NYCDOE, and Buffalo BOE-authorized charter schools. It is marked optional for administrative purposes only.

Entry 11 – Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools may complete the "Goals" tables as provided in the portal OR upload the most current action plan that includes progress made during the 2025-2026 school year toward achieving or maintaining a “Meets” rating on the 10 Performance Framework benchmarks.

Please select the method by which you will provide your school's information:

No Responses Selected

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 3, 2025.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE-authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 3, 2025**.

2. ORGANIZATION GOALS

2025-2026 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

3. FINANCIAL GOALS

2025-2026 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

Thank you.

Entry 12 – Audited Financial Statements

Incomplete

Required of ALL Charter Schools

ALL charter schools must upload the financial statements and related documents in PDF format into the portal **no later than 11:59 PM on November 2, 2026**. The statements, the independent auditor's report, any advisory and/or management letter, and the internal controls report must be combined into a PDF file with security features such as password protection removed.

ALL SUNY-authorized charter schools must also submit the documents to the SUNY Compass system **no later than 11:59 PM on November 2, 2026**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

PLEASE NOTE: This task appears as optional until August 3, 2026. Thereafter, it will be identified as a required task due on November 2, 2026.

Entry 12b – Additional Financial Documents

Incomplete

Regents, NYCDOE, and Buffalo BOE-authorized schools must upload financial documents and submit **no later than 11:59 PM on November 2, 2026**. The items listed below should be uploaded with an explanation added if an item is not applicable or not available (e.g., a "Federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.")

1. Advisory and/or Management Letter

2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for Each School
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

PLEASE NOTE: This task appears as an optional task until August 3, 2026. After this date, the task will be identified as a required task due on November 2, 2026.

Entry 12c – Financial Contact Information

Incomplete

Regents, NYCDOE, and Buffalo BOE-authorized schools should enter financial contact information directly into the form within the portal **no later than 11:59 PM on November 2, 2026**.

PLEASE NOTE: This task appears as an optional task until August 3, 2026. After this date, the task will be identified as a required task due on November 2, 2026.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 13 – Fiscal Year 2026-2027 Budget

Incomplete

Regents, NYCDOE, and Buffalo BOE-authorized charter schools are required to download the budget template from the portal or the [Annual Reports](#) webpage and complete it. Upload the completed template **no later than 11:59 PM on November 2, 2026**. The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory.

PLEASE NOTE: This task appears as optional until August 3, 2026. Thereafter, it will be identified as a required task due on November 2, 2026.

Optional Additional Documents to Upload (BOR)

Incomplete

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name: Christine Spadaro

**Charter School
Education Corporation:** Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.) and the dates the positions were held.

Board member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position.

3. Are you related by blood, marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship.

-
4. Are you related, by blood or marriage, to any person who could financially benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you a current or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management ("CMO") services, whether for-profit or not-for-profit, that contracts, or may contract, with the charter school or education corporation?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, and your start date.

6. Do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold and your responsibilities.

7. Identify each interest/transaction (and provide the requested information) that you, any of your family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the past five years or your current Board term, whichever is less, and, for new Board members serving less than one year, during the six months prior to service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) and the date of the board meeting documenting such steps	Name of person holding interest or engaging in transaction and relationship to you

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship.

If you or an immediate family member are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify the name of the organization, your position in the organization, and the relationship between such organization and the school(s).

If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s) and your position if applicable	Nature of business conducted and relationship between organization and the school	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization and the nature of the interest	Steps taken to avoid conflict of interest; the date of the board meeting documenting such steps

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Please provide only contact information which may be made publicly available.

Business Telephone:

 _____

Business Address:

 _____

E-mail Address:

 _____

Christine Spadaro

07/07/2026

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2026

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Abi Fenelon

Charter School

Education Corporation:

Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.) and the dates the positions were held.

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐

Yes

☒

No

If **Yes**, please describe the nature of your relationship and the person's position.

3. Are you related by blood, marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐

Yes

☒

No

If **Yes**, please describe the nature of your relationship.

-
4. Are you related, by blood or marriage, to any person who could financially benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you a current or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management (“CMO”) services, whether for-profit or not-for-profit, that contracts, or may contract, with the charter school or education corporation?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, and your start date.

6. Do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold and your responsibilities.

7. Identify each interest/transaction (and provide the requested information) that you, any of your family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the past five years or your current Board term, whichever is less, and, for new Board members serving less than one year, during the six months prior to service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) and the date of the board meeting documenting such steps	Name of person holding interest or engaging in transaction and relationship to you

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship.

If you or an immediate family member are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify the name of the organization, your position in the organization, and the relationship between such organization and the school(s).

If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s) and your position if applicable	Nature of business conducted and relationship between organization and the school	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization and the nature of the interest	Steps taken to avoid conflict of interest; the date of the board meeting documenting such steps

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Please provide only contact information which may be made publicly available.

Business Telephone:

(917) 826-4849

Business Address:

N/A

E-mail Address:

Nywildflwr@aol.com



07/12/2026

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2026

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Jo Marymor

Charter School

Education Corporation:

Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.) and the dates the positions were held.

Board Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐

Yes

☒

No

If **Yes**, please describe the nature of your relationship and the person's position.

3. Are you related by blood, marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐

Yes

☒

No

If **Yes**, please describe the nature of your relationship.

-
4. Are you related, by blood or marriage, to any person who could financially benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you a current or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management (“CMO”) services, whether for-profit or not-for-profit, that contracts, or may contract, with the charter school or education corporation?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, and your start date.

6. Do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold and your responsibilities.

7. Identify each interest/transaction (and provide the requested information) that you, any of your family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the past five years or your current Board term, whichever is less, and, for new Board members serving less than one year, during the six months prior to service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) and the date of the board meeting documenting such steps	Name of person holding interest or engaging in transaction and relationship to you

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship.

If you or an immediate family member are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify the name of the organization, your position in the organization, and the relationship between such organization and the school(s).

If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s) and your position if applicable	Nature of business conducted and relationship between organization and the school	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization and the nature of the interest	Steps taken to avoid conflict of interest; the date of the board meeting documenting such steps

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Please provide only contact information which may be made publicly available.

Business Telephone:



Business Address:



E-mail Address:





07/15/2026

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2026

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Jerry Petit-Frere

Charter School

Education Corporation:

Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.) and the dates the positions were held.

Board Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐

Yes

☒

No

If **Yes**, please describe the nature of your relationship and the person's position.

3. Are you related by blood, marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐

Yes

☒

No

If **Yes**, please describe the nature of your relationship.

-
4. Are you related, by blood or marriage, to any person who could financially benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you a current or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management ("CMO") services, whether for-profit or not-for-profit, that contracts, or may contract, with the charter school or education corporation?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, and your start date.

6. Do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold and your responsibilities.

7. Identify each interest/transaction (and provide the requested information) that you, any of your family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the past five years or your current Board term, whichever is less, and, for new Board members serving less than one year, during the six months prior to service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) and the date of the board meeting documenting such steps	Name of person holding interest or engaging in transaction and relationship to you

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship.

If you or an immediate family member are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify the name of the organization, your position in the organization, and the relationship between such organization and the school(s).

If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s) and your position if applicable	Nature of business conducted and relationship between organization and the school	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization and the nature of the interest	Steps taken to avoid conflict of interest; the date of the board meeting documenting such steps

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Please provide only contact information which may be made publicly available.

Business Telephone:

[Redacted]

Business Address:

[Redacted]

E-mail Address:

[Redacted]

Jerry DeFiti-Frere

07/24/2026

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2026

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name: Candace Montgomery

**Charter School
Education Corporation:** Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.) and the dates the positions were held.

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position.

3. Are you related by blood, marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship.

-
4. Are you related, by blood or marriage, to any person who could financially benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you a current or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management ("CMO") services, whether for-profit or not-for-profit, that contracts, or may contract, with the charter school or education corporation?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, and your start date.

6. Do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold and your responsibilities.

7. Identify each interest/transaction (and provide the requested information) that you, any of your family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the past five years or your current Board term, whichever is less, and, for new Board members serving less than one year, during the six months prior to service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) and the date of the board meeting documenting such steps	Name of person holding interest or engaging in transaction and relationship to you

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship.

If you or an immediate family member are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify the name of the organization, your position in the organization, and the relationship between such organization and the school(s).

If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s) and your position if applicable	Nature of business conducted and relationship between organization and the school	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization and the nature of the interest	Steps taken to avoid conflict of interest; the date of the board meeting documenting such steps

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Please provide only contact information which may be made publicly available.

Business Telephone:

[Redacted]

Business Address:

[Redacted]

E-mail Address:

[Redacted]

Candace Montgomery

07/10/2026

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2026

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Milad Sedeh

Charter School

Education Corporation:

Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.) and the dates the positions were held.

Trustee. Chair of Finance Committee. Board Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐

Yes

☒

No

If **Yes**, please describe the nature of your relationship and the person's position.

3. Are you related by blood, marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐

Yes

☒

No

If **Yes**, please describe the nature of your relationship.

-
4. Are you related, by blood or marriage, to any person who could financially benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you a current or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management ("CMO") services, whether for-profit or not-for-profit, that contracts, or may contract, with the charter school or education corporation?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, and your start date.

6. Do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold and your responsibilities.

7. Identify each interest/transaction (and provide the requested information) that you, any of your family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the past five years or your current Board term, whichever is less, and, for new Board members serving less than one year, during the six months prior to service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) and the date of the board meeting documenting such steps	Name of person holding interest or engaging in transaction and relationship to you

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship.

If you or an immediate family member are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify the name of the organization, your position in the organization, and the relationship between such organization and the school(s).

If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s) and your position if applicable	Nature of business conducted and relationship between organization and the school	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization and the nature of the interest	Steps taken to avoid conflict of interest; the date of the board meeting documenting such steps

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Please provide only contact information which may be made publicly available.

Business Telephone:



Business Address:



E-mail Address:





07/24/2026

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2026

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Josh Thomases

Charter School

Education Corporation:

Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.) and the dates the positions were held.

Board member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐

Yes

☒

No

If **Yes**, please describe the nature of your relationship and the person's position.

3. Are you related by blood, marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐

Yes

☒

No

If **Yes**, please describe the nature of your relationship.

-
4. Are you related, by blood or marriage, to any person who could financially benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you a current or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management ("CMO") services, whether for-profit or not-for-profit, that contracts, or may contract, with the charter school or education corporation?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, and your start date.

6. Do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold and your responsibilities.

7. Identify each interest/transaction (and provide the requested information) that you, any of your family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the past five years or your current Board term, whichever is less, and, for new Board members serving less than one year, during the six months prior to service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) and the date of the board meeting documenting such steps	Name of person holding interest or engaging in transaction and relationship to you

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship.

If you or an immediate family member are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify the name of the organization, your position in the organization, and the relationship between such organization and the school(s).

If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s) and your position if applicable	Nature of business conducted and relationship between organization and the school	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization and the nature of the interest	Steps taken to avoid conflict of interest; the date of the board meeting documenting such steps

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Please provide only contact information which may be made publicly available.

Business Telephone:

[Redacted]

Business Address:

[Redacted]

E-mail Address:

[Redacted]

Joshua Sean Thomas

07/12/2026

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2026

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Nigel Pugh

Charter School

Education Corporation:

Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.) and the dates the positions were held.

Chair of Education Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐

Yes

☒

No

If **Yes**, please describe the nature of your relationship and the person's position.

3. Are you related by blood, marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐

Yes

☒

No

If **Yes**, please describe the nature of your relationship.

-
4. Are you related, by blood or marriage, to any person who could financially benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you a current or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management ("CMO") services, whether for-profit or not-for-profit, that contracts, or may contract, with the charter school or education corporation?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, and your start date.

6. Do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold and your responsibilities.

7. Identify each interest/transaction (and provide the requested information) that you, any of your family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the past five years or your current Board term, whichever is less, and, for new Board members serving less than one year, during the six months prior to service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) and the date of the board meeting documenting such steps	Name of person holding interest or engaging in transaction and relationship to you

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship.

If you or an immediate family member are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify the name of the organization, your position in the organization, and the relationship between such organization and the school(s).

If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s) and your position if applicable	Nature of business conducted and relationship between organization and the school	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization and the nature of the interest	Steps taken to avoid conflict of interest; the date of the board meeting documenting such steps

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Please provide only contact information which may be made publicly available.

Business Telephone:



Business Address:



E-mail Address:





07/07/2026

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2026

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Scott Strasser

Charter School

Education Corporation:

Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.) and the dates the positions were held.

Co-chair, 7/1/25 to 8/20/25

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐

Yes

☒

No

If **Yes**, please describe the nature of your relationship and the person's position.

3. Are you related by blood, marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐

Yes

☒

No

If **Yes**, please describe the nature of your relationship.

-
4. Are you related, by blood or marriage, to any person who could financially benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you a current or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management (“CMO”) services, whether for-profit or not-for-profit, that contracts, or may contract, with the charter school or education corporation?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, and your start date.

6. Do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold and your responsibilities.

7. Identify each interest/transaction (and provide the requested information) that you, any of your family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the past five years or your current Board term, whichever is less, and, for new Board members serving less than one year, during the six months prior to service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) and the date of the board meeting documenting such steps	Name of person holding interest or engaging in transaction and relationship to you

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship.

If you or an immediate family member are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify the name of the organization, your position in the organization, and the relationship between such organization and the school(s).

If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s) and your position if applicable	Nature of business conducted and relationship between organization and the school	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization and the nature of the interest	Steps taken to avoid conflict of interest; the date of the board meeting documenting such steps

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Please provide only contact information which may be made publicly available.

Business Telephone:



Business Address:



E-mail Address:



Scott Strasser

07/20/2026

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2026

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Tracie Benjamin-Van Lierop

Charter School

Education Corporation:

Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.) and the dates the positions were held.

Board Trustee 2020-Present

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐

Yes

☒

No

If **Yes**, please describe the nature of your relationship and the person's position.

3. Are you related by blood, marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐

Yes

☒

No

If **Yes**, please describe the nature of your relationship.

-
4. Are you related, by blood or marriage, to any person who could financially benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you a current or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management ("CMO") services, whether for-profit or not-for-profit, that contracts, or may contract, with the charter school or education corporation?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, and your start date.

6. Do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold and your responsibilities.

7. Identify each interest/transaction (and provide the requested information) that you, any of your family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the past five years or your current Board term, whichever is less, and, for new Board members serving less than one year, during the six months prior to service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) and the date of the board meeting documenting such steps	Name of person holding interest or engaging in transaction and relationship to you

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship.

If you or an immediate family member are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify the name of the organization, your position in the organization, and the relationship between such organization and the school(s).

If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s) and your position if applicable	Nature of business conducted and relationship between organization and the school	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization and the nature of the interest	Steps taken to avoid conflict of interest; the date of the board meeting documenting such steps

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Please provide only contact information which may be made publicly available.

Business Telephone:

[Redacted]

Business Address:

[Redacted]

E-mail Address:

[Redacted]

Tracie Benjamin-Van Lierop

07/20/2026

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2026

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name: Suzanne Fogarty

**Charter School
Education Corporation:** Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.) and the dates the positions were held.

Education Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position.

3. Are you related by blood, marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship.

-
4. Are you related, by blood or marriage, to any person who could financially benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you a current or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management (“CMO”) services, whether for-profit or not-for-profit, that contracts, or may contract, with the charter school or education corporation?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, and your start date.

6. Do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold and your responsibilities.

7. Identify each interest/transaction (and provide the requested information) that you, any of your family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the past five years or your current Board term, whichever is less, and, for new Board members serving less than one year, during the six months prior to service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) and the date of the board meeting documenting such steps	Name of person holding interest or engaging in transaction and relationship to you

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship.

If you or an immediate family member are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify the name of the organization, your position in the organization, and the relationship between such organization and the school(s).

If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s) and your position if applicable	Nature of business conducted and relationship between organization and the school	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization and the nature of the interest	Steps taken to avoid conflict of interest; the date of the board meeting documenting such steps

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Please provide only contact information which may be made publicly available.

Business Telephone:



Business Address:



E-mail Address:





07/21/2026

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2026

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name: Tracey Strauss

**Charter School
Education Corporation:** Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.) and the dates the positions were held.

chair - present

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position.

3. Are you related by blood, marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship.

-
4. Are you related, by blood or marriage, to any person who could financially benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you a current or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management ("CMO") services, whether for-profit or not-for-profit, that contracts, or may contract, with the charter school or education corporation?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, and your start date.

6. Do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold and your responsibilities.

7. Identify each interest/transaction (and provide the requested information) that you, any of your family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the past five years or your current Board term, whichever is less, and, for new Board members serving less than one year, during the six months prior to service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) and the date of the board meeting documenting such steps	Name of person holding interest or engaging in transaction and relationship to you

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship.

If you or an immediate family member are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify the name of the organization, your position in the organization, and the relationship between such organization and the school(s).

If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s) and your position if applicable	Nature of business conducted and relationship between organization and the school	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization and the nature of the interest	Steps taken to avoid conflict of interest; the date of the board meeting documenting such steps

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Please provide only contact information which may be made publicly available.

Business Telephone:

[Redacted]

Business Address:

[Redacted]

E-mail Address:

[Redacted]

Tracey Strauss

07/31/2026

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2026

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Cavel Khan

Charter School

Education Corporation:

Community Roots Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.) and the dates the positions were held.

board member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐

Yes

☒

No

If **Yes**, please describe the nature of your relationship and the person's position.

3. Are you related by blood, marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐

Yes

☒

No

If **Yes**, please describe the nature of your relationship.

-
4. Are you related, by blood or marriage, to any person who could financially benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you a current or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management (“CMO”) services, whether for-profit or not-for-profit, that contracts, or may contract, with the charter school or education corporation?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, and your start date.

6. Do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold and your responsibilities.

7. Identify each interest/transaction (and provide the requested information) that you, any of your family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the past five years or your current Board term, whichever is less, and, for new Board members serving less than one year, during the six months prior to service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) and the date of the board meeting documenting such steps	Name of person holding interest or engaging in transaction and relationship to you

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship.

If you or an immediate family member are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify the name of the organization, your position in the organization, and the relationship between such organization and the school(s).

If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s) and your position if applicable	Nature of business conducted and relationship between organization and the school	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization and the nature of the interest	Steps taken to avoid conflict of interest; the date of the board meeting documenting such steps

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Please provide only contact information which may be made publicly available.

Business Telephone:



Business Address:



E-mail Address:





08/03/2026

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2026

Board Meeting Minutes

Tuesday, June 9, 2026 at 8:30am

LOCATION

Public meeting accessible via 51 Saint Edwards Street and video Zoom conference, [Link](#)

ATTENDANCE

Present: A. Fenelon [154 Halsey Street, Brooklyn, NY 11216], T. Benjamin-Van Lierop [52 Chambers Street, New York, NY 10007]; A. Keil; C. Khan [277 Clifton St SE, Atlanta, GA], J. Marymor [1485 Fifth Avenue, New York, NY 10035]; C. Montgomery [827 East 21st Street, Brooklyn, NY 11210], N. Pugh [3961 NY-212, Lake Hill, NY 12448]; M. Sedeh [125 N. 10th Street, Brooklyn, NY]; C. Spadaro [45 Sidney Place, Brooklyn, NY]; S. Stone, T. Strauss [180 Riverside Drive, New York, NY 10024], J. Thomases [135 Washington Avenue, Brooklyn NY 11205]

Absent: S. Fogarty, C. Spadaro, T. Strauss

Staff/Guests: D. Forsythe, E. Carstensen, P. Peterson, H. Yoon

I. OPENING ITEMS

1. Meeting was called to order at 8:32am.

II. CO-DIRECTORS UPDATE

A. A. Keil discussed the specifics of the District-Wide Safety Plan, positioning it for voting. H. Yoon, of Columbia's Teachers College, presented her research proposal for CRCS; the board asked questions and voted on this as well.

III. FINANCE COMMITTEE

A. No update to report.

IV. EDUCATION COMMITTEE

A. No update to report.

V. DEVELOPMENT COMMITTEE

A. No update to report.

VI. BOARD DEVELOPMENT COMMITTEE

A. No update to report.

VII. CLOSING ITEMS

A. None. Meeting adjourned at 8:47am.

VIII. EXECUTIVE SESSION

A. The Board did not meet for Executive Session.

IX. REQUIRED VOTING

A. Vote to approve District-Wide Safety Plan motioned by C. Khan; seconded by M. Sedeh; all in favor.

- B. Vote to approve H. Yoon's research proposal and timeline, *Play, Inquiry and Curriculum Design*, motioned by M. Sedeh; seconded by C. Montgomery; all in favor.

Respectfully Submitted,

D. Forsythe

Board Meeting Minutes

Wednesday, January 28, 2026 at 8:30am

LOCATION

Public meeting accessible via 51 Saint Edwards Street and video Zoom conference, [Link](#)

ATTENDANCE

Present: A. Fenelon [154 Halsey Street, Brooklyn, NY 11216], Tracie Benjamin-Van Lierop [100 Clifton Place, Jersey City, NJ 07304], A. Keil, C. Khan [277 Clifton St SE, Atlanta GA 30317], S. Fogarty [100 East End Avenue, New York, NY 10028]; J. Marymor [1485 Fifth Avenue, New York, NY 10035], C. Montgomery [827 East 21st Street, Brooklyn, NY 11210]; N. Pugh [3961 NY-212, Lake Hill, NY 12448], M. Sedeh [125 N 10th ST, Brooklyn, NY], C. Spadaro [129 Pierrepont Street, Brooklyn, NY 11201], S. Stone, T. Strauss [180 Riverside Drive, New York, NY 10024], J. Thomases [135 Washington Avenue, Brooklyn NY 11205]

Absent: C. Spadaro

Staff/Guests: D. Forsythe, A. Ngeseyan, P. Peterson

I. OPENING ITEMS

1. Meeting was called to order at 8:31AM.

II. CO-DIRECTORS UPDATE

- A. No update to report.

III. FINANCE COMMITTEE

- A. M. Sedeh and A. Ngeseyan presented the school's Operating Cash Liquidity Policy, grounding it in an overview of CRCS Investment Policy. They answered questions as needed.

IV. EDUCATION COMMITTEE

- A. No update to report.

V. DEVELOPMENT COMMITTEE

- A. No update to report.

VI. BOARD DEVELOPMENT COMMITTEE

- A. T. Strauss updated the board on J. Petit-Frere's board resignation.

VII. CLOSING ITEMS

- A. None. Meeting adjourned at 8:47am.

VIII. EXECUTIVE SESSION

- A. Board held an Executive Session beginning at 8:48am..

IX. REQUIRED VOTING

- A. None.

Respectfully Submitted, D. Forsythe

Board Meeting Minutes

Tuesday, August 12, 2025 at 8:30am

LOCATION

Public meeting accessible via 51 Saint Edwards Street and video Zoom conference, [Link](#)

ATTENDANCE

Present: T. Benjamin-Van Lierop [52 Chambers Street, New York, NY 10007]; A. Fenelon [154 Halsey Street, Brooklyn, NY 11216]; S. Fogarty [555 West 23rd Street, New York, NY]; C. Montgomery [827 East 21st Street, Brooklyn, NY 11210]; N. Pugh [3961 NY-212, Lake Hill, NY 12448], M. Sedeh [125 N 10th ST, Brooklyn, NY], C. Spadaro [129 Pierrepont Street, Brooklyn, NY 11201], S. Strasser [1350 Avenue of the Americas, New York, NY], T. Strauss [180 Riverside Drive, New York, NY 10024]

Absent: J. Petit-Frere, J. Thomases

I. OPENING ITEMS

1. Meeting was called to order at 8:33AM.
2. Motion to approve July 2025 Board Meeting Minutes: S. Strasser motioned, T. Strauss seconded; all were in favor.

II. REQUIRED VOTING

- A. We voted on the approval of CRCS' 2025-2026 District Safety Plan. The vote was in the affirmative: T. Strauss motioned, S. Strasser seconded; all were in favor.
- B. We voted on the approval of the Distraction Free Learning Environment Policy. The vote was in the affirmative: T. Strauss motioned, S. Fogarty seconded; all were in favor.

III. DIRECTORS/CO-CHAIRS UPDATE

- a. S. Strasser conveyed his resignation as Board Co-Chair.

IV. FINANCE COMMITTEE

- a. A. Ngeseyan updated the board on the school's current fiscal audit process and related compliance underway; we will file our 990 and hold our annual audit meeting in November.

V. EDUCATION COMMITTEE

- a. No update to report

VI. DEVELOPMENT COMMITTEE

- a. No update to report

VII. BOARD DEVELOPMENT COMMITTEE

a. No update to report.

VII. CLOSING ITEMS

A. None. Meeting adjourned at 8:47AM. The Board did not meet for Executive Session.

Respectfully Submitted, D. Forsythe

Board Meeting Minutes

Tuesday, July 8, 2025 at 8:30am

LOCATION

Public meeting accessible via 51 Saint Edwards Street and video Zoom conference, [Link](#)

ATTENDANCE

Present: T. Benjamin-Van Lierop [52 Chambers Street, New York, NY 10007], A. Fenelon [154 Halsey Street, Brooklyn, NY 11216], S. Fogarty [100 East End Avenue, New York, NY], A. Keil [42 Herkimer Street, Brooklyn, NY 11216], C. Montgomery [827 East 21st Street, Brooklyn, NY 11210]; N. Pugh [3961 NY-212, Lake Hill, NY 12448], M. Sedeh [125 N 10th ST, Brooklyn, NY], C. Spadaro [129 Pierrepont Street, Brooklyn, NY 11201], S. Stone [272A Halsey Street, Brooklyn, NY], S. Strasser [1350 Avenue of the Americas, New York, NY], T. Strauss [180 Riverside Drive, New York, NY 10024], J. Thomases [135 Washington Avenue, Brooklyn NY 11205]

Absent: C. Khan, J. Petit-Frere

Staff/Guests: E. Carstensen, D. Forsythe, R. Germany, A. Hoberman, A. Ngeseyan, S. Song

I. OPENING ITEMS

1. Meeting was called to order at 8:33AM.
2. A. Keil updated trustees on a presentation at the school.
3. R. Germany spoke.
4. Motion to move into Executive Session: T. Strauss motioned, J. Thomases seconded; all were in favor.

II. EXECUTIVE SESSION

A. Board held an Executive Session beginning at 8:50am. Executive Session ended at 9:00am.

III. REQUIRED VOTING

- A. We voted on the nomination of M. Sedeh as Board Treasurer and Finance Committee Chair [in response to D. Manheimer's resignation]. The vote was in the affirmative.

IV. CLOSING ITEMS

- A. None. Meeting adjourned at 9:03AM.

Respectfully Submitted, D. Forsythe

Board Meeting Minutes

Monday, March 2, 2026 at 6:00pm

LOCATION

Public meeting accessible via 51 Saint Edwards Street and video Zoom conference, [Link](#)

ATTENDANCE

Present: A. Fenelon [154 Halsey Street, Brooklyn, NY 11216], Tracie Benjamin-Van Lierop [100 Clifton Place, Jersey City, NJ 07304], A. Keil; C. Khan [277 Clifton St SE, Atlanta, GA], J. Marymor [1485 Fifth Avenue, New York, NY 10035]; C. Montgomery [827 East 21st Street, Brooklyn, NY 11210], N. Pugh [3961 NY-212, Lake Hill, NY 12448]; S. Stone, T. Strauss [180 Riverside Drive, New York, NY 10024], J. Thomases [135 Washington Avenue, Brooklyn NY 11205]

Absent: S. Fogarty, M. Sedeh, C. Spadaro

Staff/Guests: D. Forsythe, A. Ngeseyan, E. Carstensen, P. Peterson

I. OPENING ITEMS

1. Meeting was called to order at 6:00pm.

II. CO-DIRECTORS UPDATE

- A. No update to report.

III. FINANCE COMMITTEE

- A. A. Ngeseyan presented the school's FY26 Year-to-Date Financial Report and FY27 Budget Priority Discussion, answering all questions as needed.

IV. EDUCATION COMMITTEE

- A. No update to report.

V. DEVELOPMENT COMMITTEE

- A. No update to report.

VI. BOARD DEVELOPMENT COMMITTEE

- A. No update to report.

VII. CLOSING ITEMS

- A. None. Meeting adjourned at 6:32pm.

VIII. EXECUTIVE SESSION

- A. Board held an Executive Session beginning at 6:33pm.

IX. REQUIRED VOTING

- A. February Minutes motioned by T. Strauss; seconded by A. Fenelon; all in favor.

Respectfully Submitted,

D. Forsythe

Board Meeting Minutes

Monday, December 8, 2025 at 6:00pm

LOCATION

Public meeting accessible via 51 Saint Edwards Street and video Zoom conference, [Link](#)

ATTENDANCE

Present: A. Fenelon [154 Halsey Street, Brooklyn, NY 11216], A. Keil, C. Khan [277 Clifton St SE, Atlanta GA 30317], S. Fogarty [100 East End Avenue, New York, NY 10028]; J. Marymor [1485 Fifth Avenue, New York, NY 10035], C. Montgomery [827 East 21st Street, Brooklyn, NY 11210]; N. Pugh [3961 NY-212, Lake Hill, NY 12448], M. Sedeh [125 N 10th ST, Brooklyn, NY], C. Spadaro [129 Pierrepont Street, Brooklyn, NY 11201], S. Stone, T. Strauss [180 Riverside Drive, New York, NY 10024], J. Thomases [135 Washington Avenue, Brooklyn NY 11205]

Absent: T. Benjamin-Van Lierop; J. Petit-Frere

Staff/Guests: E. Carstensen, J. Ciorciari, D. Forsythe, A. Ngeseyan, P. Peterson, G. Saliba

I. OPENING ITEMS

1. Meeting was called to order at 6:03PM.
2. Motion to approve November Board Minutes; M. Sedeh motioned, N. Pugh seconded; all were in favor.

II. CO-DIRECTORS UPDATE

- A. No update to report.

III. FINANCE COMMITTEE

- A. G. Saliba and J. Ciorciari presented CRCS' FY25 Audit. M. Sedeh and A. Ngeseyan supported as needed; Trustees asked questions and shared insight accordingly.

IV. EDUCATION COMMITTEE

- A. No update to report.

V. DEVELOPMENT COMMITTEE

- A. D. Forsythe updated Board on Spring 2026 20th Anniversary event planning and strategy.

VI. BOARD DEVELOPMENT COMMITTEE

- A. C. Montgomery detailed current trustee vacancies and encouraged outreach.

VII. CLOSING ITEMS

- A. None. Meeting adjourned at 6:34pm

VIII. EXECUTIVE SESSION

- A. Board held an Executive Session beginning at 6:35pm.

IX. REQUIRED VOTING

- A. None.

Respectfully Submitted, D. Forsythe

Board Meeting Minutes

Tuesday, February 10, 2026 at 8:15am

LOCATION

Public meeting accessible via 51 Saint Edwards Street and video Zoom conference, [Link](#)

ATTENDANCE

Present: A. Fenelon [154 Halsey Street, Brooklyn, NY 11216], Tracie Benjamin-Van Lierop [100 Clifton Place, Jersey City, NJ 07304], A. Keil; J. Marymor [1485 Fifth Avenue, New York, NY 10035]; N. Pugh [3961 NY-212, Lake Hill, NY 12448], M. Sedeh [125 N 10th ST, Brooklyn, NY]; S. Stone, T. Strauss [180 Riverside Drive, New York, NY 10024], J. Thomases [135 Washington Avenue, Brooklyn NY 11205]

Absent: S. Fogarty, C. Khan, C. Montgomery, C. Spadaro

Staff/Guests: D. Forsythe, A. Ngeseyan, E. Carstensen, P. Peterson

I. OPENING ITEMS

1. Meeting was called to order at 8:16AM.

II. CO-DIRECTORS UPDATE

- A. No update to report.

III. FINANCE COMMITTEE

- A. M. Sedeh and A. Ngeseyan presented the school's FY27 Budget Goals and Timeline.

IV. EDUCATION COMMITTEE

- A. No update to report.

V. DEVELOPMENT COMMITTEE

- A. No update to report.

VI. BOARD DEVELOPMENT COMMITTEE

- A. No update to report.

VII. CLOSING ITEMS

- A. None. Meeting adjourned at 8:27am.

VIII. EXECUTIVE SESSION

- A. Board held an Executive Session beginning at 8:27am.

IX. REQUIRED VOTING

- A. M. Sedeh put forth a motion to approve CRCS' Operating Cash Liquidity Policy; T. Strauss seconded; all in favor.

Respectfully Submitted,

D. Forsythe

Board Meeting Minutes

Monday, May 4, 2026 at 6:30pm

LOCATION

Public meeting accessible via 51 Saint Edwards Street and video Zoom conference, [Link](#)

ATTENDANCE

Present: T. Benjamin-Lierop [52 Chambers Street, New York, NY 10007], A. Fenelon [154 Halsey Street, Brooklyn, NY 11216], A. Keil; S. Fogarty [555 West 23rd Street, New York, NY 10011], J. Marymor [1485 Fifth Avenue, New York, NY 10035]; C. Montgomery [827 East 21st Street, Brooklyn, NY 11210], N. Pugh [3961 NY-212, Lake Hill, NY 12448]; M. Sedeh [125 N. 10th Street, Brooklyn, NY]; C. Spadaro [45 Sidney Place, Brooklyn, NY]; S. Stone, T. Strauss [180 Riverside Drive, New York, NY 10024], J. Thomases [135 Washington Avenue, Brooklyn NY 11205]

Absent: C. Khan

Staff/Guests: D. Forsythe, A. Ngeseyan, E. Carstensen, P. Peterson

I. OPENING ITEMS

1. Meeting was called to order at 6:32pm

II. CO-DIRECTORS UPDATE

- A. Co-Directors shared updates on work with NCBI and on building and leadership transition.

III. FINANCE COMMITTEE

- A. A. Ngeseyan updated trustees on the school's upcoming audit.

IV. EDUCATION COMMITTEE

- A. No update to report.

V. DEVELOPMENT COMMITTEE

- A. D. Forsythe answered questions regarding upcoming event.

VI. BOARD DEVELOPMENT COMMITTEE

- A. No update to report.

VII. CLOSING ITEMS

- A. None. Meeting adjourned at 7:18pm.

VIII. EXECUTIVE SESSION

- A. The Board did not meet for Executive Session.

Respectfully Submitted,

D. Forsythe

Board Meeting Minutes

Tuesday, April 14, 2026 at 8:00am

LOCATION

Public meeting accessible via 51 Saint Edwards Street and video Zoom conference, [Link](#)

ATTENDANCE

Present: A. Fenelon [154 Halsey Street, Brooklyn, NY 11216], A. Keil; C. Khan [277 Clifton St SE, Atlanta, GA], J. Marymor [1485 Fifth Avenue, New York, NY 10035]; C. Montgomery [827 East 21st Street, Brooklyn, NY 11210], N. Pugh [3961 NY-212, Lake Hill, NY 12448]; M. Sedeh [125 N. 10th Street, Brooklyn, NY]; C. Spadaro [45 Sidney Place, Brooklyn, NY]; S. Stone, T. Strauss [180 Riverside Drive, New York, NY 10024], J. Thomases [135 Washington Avenue, Brooklyn NY 11205]

Absent: T. Benjamin-Van Lierop, S. Fogarty

Staff/Guests: D. Forsythe, A. Ngeseyan, E. Carstensen, P. Peterson

I. OPENING ITEMS

1. Meeting was called to order at 8:02am.

II. CO-DIRECTORS UPDATE

- A. No update to report.

III. FINANCE COMMITTEE

- A. M. Sedeh and A. Ngeseyan presented the school's FY27 Budget, answering all questions as needed.

IV. EDUCATION COMMITTEE

- A. No update to report.

V. DEVELOPMENT COMMITTEE

- A. No update to report.

VI. BOARD DEVELOPMENT COMMITTEE

- A. No update to report.

VII. CLOSING ITEMS

- A. None. Meeting adjourned at 8:44am.

VIII. EXECUTIVE SESSION

- A. The Board did not meet for Executive Session.

IX. REQUIRED VOTING

- A. Vote to approve FY27 Budget motioned by M. Sedeh; seconded by C. Khan; all in favor.

Respectfully Submitted,

D. Forsythe

Board Meeting Minutes

Tuesday, November 18, 2025 at 8:30am

LOCATION

Public meeting accessible via 51 Saint Edwards Street and video Zoom conference, [Link](#)

ATTENDANCE

Present: T. Benjamin-Van Lierop [52 Chambers Street, New York, NY 10007], S. Fogarty [100 East End Avenue, New York, NY 10028]; A. Keil, C. Khan [277 Clifton St SE, Atlanta GA 30317], C. Montgomery [827 East 21st Street, Brooklyn, NY 11210]; N. Pugh [3961 NY-212, Lake Hill, NY 12448]; S. Stone, T. Strauss [180 Riverside Drive, New York, NY 10024], J. Thomases [135 Washington Avenue, Brooklyn NY 11205]

Absent: A. Fenelon; J. Petit-Frere; M. Sedeh; C. Spadaro

Staff/Guests: E. Carstensen, D. Forsythe, A. Ngeseyan, K. Parris, P. Peterson

I. OPENING ITEMS

1. Meeting was called to order at 8:34AM.

II. CO-DIRECTORS UPDATE

- A. No update to report.

III. FINANCE COMMITTEE

- A. A. Ngeseyan reported the result of the FY25 audit and reminded the board of the accountant's presentation scheduled for December.

IV. EDUCATION COMMITTEE

- A. N. Pugh updated the board on the annual Co-Director's Self-Appraisal Process for the 2024-2025 school year, sharing visuals, related rationale, context and answering questions as needed.

V. DEVELOPMENT COMMITTEE

- A. No update to report.

VI. BOARD DEVELOPMENT COMMITTEE

- A. T. Strauss and C. Montgomery updated the board on their meetings with prospective trustees, sharing their rationale for nominating J. Marymor. S. Stone and E. Carstensen added their reflections on meeting with and supporting this nomination.

VII. CLOSING ITEMS

- A. None. Public meeting adjourned at 8:51a.m. and transitioned into Executive Session.

VIII. EXECUTIVE SESSION

- A. Board held an Executive Session beginning at 8:51am.

IX. REQUIRED VOTING

- A. Trustees voted to approve the nomination of J. Marymor to CRCS' Board of Trustees; C. Khan motioned, S. Fogarty seconded; all were in favor. The vote was in the affirmative.

Respectfully Submitted, D. Forsythe

Board Meeting Minutes

Wednesday, October 22, 2025 at 5:30pm

LOCATION

Public meeting accessible via 51 Saint Edwards Street and video Zoom conference, [Link](#)

ATTENDANCE

Present: T. Benjamin-Van Lierop [52 Chambers Street, New York, NY 10007], A. Fenelon [154 Halsey Street, Brooklyn, NY 11216], A. Keil, C. Khan [277 Clifton St SE, Atlanta GA 30317], C. Montgomery [827 East 21st Street, Brooklyn, NY 11210]; N. Pugh [3961 NY-212, Lake Hill, NY 12448], M. Sedeh [125 N 10th ST, Brooklyn, NY], C. Spadaro [129 Pierrepont Street, Brooklyn, NY 11201], S. Stone, T. Strauss [180 Riverside Drive, New York, NY 10024], J. Thomases [135 Washington Avenue, Brooklyn NY 11205]

Absent: S. Fogarty; J. Petit-Frere

Staff/Guests: E. Carstensen, D. Forsythe, A. Ngeseyan, K. Parris, P. Peterson

I. OPENING ITEMS

1. Meeting was called to order at 5:02PM.
2. Motion to approve September Board Minutes; T. Strauss motioned, A. Fenelon seconded; all were in favor.

II. CO-DIRECTORS UPDATE

A. A. Keil, S. Stone, P. Peterson and E. Carstensen updated the board on the school's upcoming work with NCBI; answering questions as needed. They then presented the school's data across all goals for the 2024-2025 academic year. K. Parris led the analysis; they answered questions as needed.

III. FINANCE COMMITTEE

A. A. Ngeseyan reported that the FY25 audit is underway.

IV. EDUCATION COMMITTEE

A. No update to report.

V. DEVELOPMENT COMMITTEE

A. No update to report.

VI. BOARD DEVELOPMENT COMMITTEE

A. No update to report.

VII. CLOSING ITEMS

A. None. Meeting adjourned at 6:53pm

VIII. EXECUTIVE SESSION

A. Board held an Executive Session beginning at 6:55pm.

IX. REQUIRED VOTING

A. None.

Respectfully Submitted, D. Forsythe

Board Meeting Minutes

Tuesday, September 16, 2025 at 8:00am

LOCATION

Public meeting accessible via 51 Saint Edwards Street and video Zoom conference, [Link](#)

ATTENDANCE

Present: T. Benjamin-Van Lierop [52 Chambers Street, New York, NY 10007], A. Fenelon [154 Halsey Street, Brooklyn, NY 11216], A. Keil, C. Khan [277 Clifton St SE, Atlanta GA 30317], C. Montgomery [827 East 21st Street, Brooklyn, NY 11210]; J. Petit-Frere [2107 Bedford Avenue, Brooklyn, NY 11226], N. Pugh [3961 NY-212, Lake Hill, NY 12448], M. Sedeh [125 N 10th ST, Brooklyn, NY], C. Spadaro [129 Pierrepont Street, Brooklyn, NY 11201], S. Stone, T. Strauss [180 Riverside Drive, New York, NY 10024], J. Thomases [135 Washington Avenue, Brooklyn NY 11205]

Absent: S. Fogarty

Staff/Guests: E. Carstensen, D. Forsythe, A. Ngeseyan, P. Peterson

I. OPENING ITEMS

1. Meeting was called to order at 8:03AM.
2. Motion to approve August Board Minutes; T. Strauss motioned, J. Thomases seconded; all were in favor.
3. S. Strasser's board resignation was confirmed.

II. CO-DIRECTORS UPDATE

A. A. Keil, N. Pugh and T. Benjamin-Van Lierop updated trustees on proposed new processes for school and answered follow-up questions. E. Carstensen followed up with an update on a review of proposals and answered related inquiries.

III. FINANCE COMMITTEE

A. A. Ngeseyan reported that the FY25 audit is underway.

IV. EDUCATION COMMITTEE

A. No update to report.

V. DEVELOPMENT COMMITTEE

A. No update to report.

VI. BOARD DEVELOPMENT COMMITTEE

A. C. Montgomery and T. Strauss updated the board on current board vacancies and the resulting recruitment and planning process.

VII. CLOSING ITEMS

A. None. Meeting adjourned at 8:56am

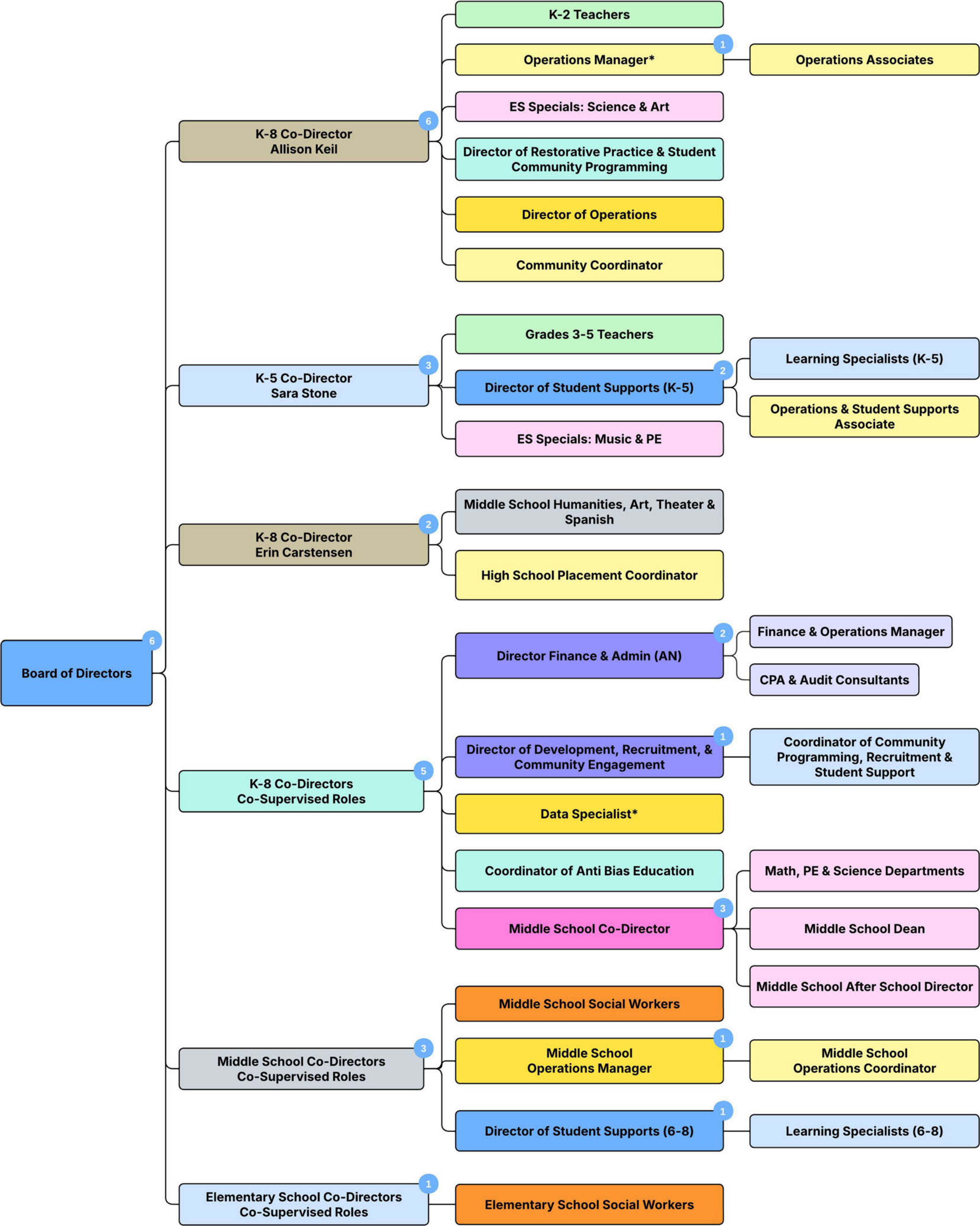
VIII. EXECUTIVE SESSION

A. Board held an Executive Session beginning at 8:50am. Executive Session ended at 9:17am.

IX. REQUIRED VOTING

- A. We voted to approve the speaker vetting process; T. Strauss motioned, M. Sedeh seconded. The vote was in the affirmative.
- B. We voted to approve the selected organization [NCBI]; T. Strauss motioned, J. Thomases seconded. The vote was in the affirmative.

Respectfully Submitted, D. Forsythe



2026-2027 School Year

175 Days - 1040 Teaching Hours

September							
CW	Su	Mo	Tu	We	Th	Fr	Sa
36	30	31	1	2	3	4	5
37	6	7	8	9	10	11	12
38	13	14	15	16	17	18	19
39	20	21	22	23	24	25	26
40	27	28	29	30			

First Day of School
1/2 Day Staff PD
Clerical Day / No School for Students
Holiday/Recess - No School for Students/Staff
Regents Day
State Testing and Makeup Day
Last Day of School
Conference Day - No School for Students K-5

October							
CW	Su	Mo	Tu	We	Th	Fr	Sa
40					1	2	3
41	4	5	6	7	8	9	10
42	11	12	13	14	15	16	17
43	18	19	20	21	22	23	24
44	25	26	27	28	29	30	31

November							
CW	Su	Mo	Tu	We	Th	Fr	Sa
45	1	2	3	4	5	6	7
46	8	9	10	11	12	13	14
47	15	16	17	18	19	20	21
48	22	23	24	25	26	27	28
49	29	30					

December							
CW	Su	Mo	Tu	We	Th	Fr	Sa
49			1	2	3	4	5
50	6	7	8	9	10	11	12
51	13	14	15	16	17	18	19
52	20	21	22	23	24	25	26
53	27	28	29	30	31		

January							
CW	S	M	T	W	T	F	S
1						1	2
2	3	4	5	6	7	8	9
3	10	11	12	13	14	15	16
4	17	18	19	20	21	22	23
5	24	25	26	27	28	29	30
6	31						

February							
CW	Su	Mo	Tu	We	Th	Fr	Sa
6		1	2	3	4	5	6
7	7	8	9	10	11	12	13
8	14	15	16	17	18	19	20
9	21	22	23	24	25	26	27
10	28						

March							
CW	Su	Mo	Tu	We	Th	Fr	Sa
10		1	2	3	4	5	6
11	7	8	9	10	11	12	13
12	14	15	16	17	18	19	20
13	21	22	23	24	25	26	27
14	28	29	30	31			

April							
CW	Su	Mo	Tu	We	Th	Fr	Sa
14					1	2	3
15	4	5	6	7	8	9	10
16	11	12	13	14	15	16	17
17	18	19	20	21	22	23	24
18	25	26	27	28	29	30	

May							
CW	Su	Mo	Tu	We	Th	Fr	Sa
18							1
19	2	3	4	5	6	7	8
20	9	10	11	12	13	14	15
21	16	17	18	19	20	21	22
22	23	24	25	26	27	28	29
23	30	31					

June							
CW	Su	Mo	Tu	We	Th	Fr	Sa
23			1	2	3	4	5
24	6	7	8	9	10	11	12
25	13	14	15	16	17	18	19
26	20	21	22	23	24	25	26
27	27	28	29	30			

2025-2026 School Year

173 Days - 1078 Teaching Hours

September							
CW	Su	Mo	Tu	We	Th	Fr	Sa
36		1	2	3	4	5	6
37	7	8	9	10	11	12	13
38	14	15	16	17	18	19	20
39	21	22	23	24	25	26	27
40	28	29	30				

First Day of School
1/2 Day Staff PD
Clerical Day / No School for Students
Holiday/Recess - No School for Students/Staff
Regents Day
State Testing and Makeup Day
Last Day of School
Conference Day - No School for Students K-5

October							
CW	Su	Mo	Tu	We	Th	Fr	Sa
40				1	2	3	4
41	5	6	7	8	9	10	11
42	12	13	14	15	16	17	18
43	19	20	21	22	23	24	25
44	26	27	28	29	30	31	

November							
CW	Su	Mo	Tu	We	Th	Fr	Sa
44							1
45	2	3	4	5	6	7	8
46	9	10	11	12	13	14	15
47	16	17	18	19	20	21	22
48	23	24	25	26	27	28	29
49	30						

December							
CW	Su	Mo	Tu	We	Th	Fr	Sa
49		1	2	3	4	5	6
50	7	8	9	10	11	12	13
51	14	15	16	17	18	19	20
52	21	22	23	24	25	26	27
1	28	29	30	31			

January							
CW	Su	Mo	Tu	We	Th	Fr	Sa
1					1	2	3
2	4	5	6	7	8	9	10
3	11	12	13	14	15	16	17
4	18	19	20	21	22	23	24
5	25	26	27	28	29	30	31

February							
CW	Su	Mo	Tu	We	Th	Fr	Sa
6	1	2	3	4	5	6	7
7	8	9	10	11	12	13	14
8	15	16	17	18	19	20	21
9	22	23	24	25	26	27	28

March							
CW	Su	Mo	Tu	We	Th	Fr	Sa
10	1	2	3	4	5	6	7
11	8	9	10	11	12	13	14
12	15	16	17	18	19	20	21
13	22	23	24	25	26	27	28
14	29	30	31				

April							
CW	Su	Mo	Tu	We	Th	Fr	Sa
14				1	2	3	4
15	5	6	7	8	9	10	11
16	12	13	14	15	16	17	18
17	19	20	21	22	23	24	25
18	26	27	28	29	30		

May							
CW	Su	Mo	Tu	We	Th	Fr	Sa
18						1	2
19	3	4	5	6	7	8	9
20	10	11	12	13	14	15	16
21	17	18	19	20	21	22	23
22	24	25	26	27	28	29	30
23	31						

June							
CW	Su	Mo	Tu	We	Th	Fr	Sa
23		1	2	3	4	5	6
24	7	8	9	10	11	12	13
25	14	15	16	17	18	19	20
26	21	22	23	24	25	26	27
27	28	29	30				