



51 Saint Edwards Street, 3<sup>rd</sup> Floor, Brooklyn, NY 11205  
Tel: 718-858-1629 Fax: 718-858-1754  
[www.communityroots.org](http://www.communityroots.org)

2020-2021 ZOOM Video Lottery Transcript – April 6, 2020, 11:00 a.m.

Sandy Lee (SL) – Director of Operations

Joseph Ciorciari (JC) – our Auditor from PKF O’Connor Davies, LLP

SL: Okay good morning everyone and welcome to our lottery for the school year 2020-2021. You should see on your screen our SchoolMint (SM) Dashboard, this is what we use for our automated lottery.

Today we are joined by an auditing member from the firm PKF O’Conner Davies, who joins us every year for our lottery.

JC: Hi everybody, in case you want to have in the recording that I am present. I’ll mute now.

SL: Okay families this is our lottery dashboard in SM, I apologize in advance for any street noise that may be picked up as we’re doing this remotely.

You’ll see here our Middle School (MS) and our “Charter School” which is just the Elementary School (ES).

We’ll start with ES first.

Now we have 52 seats per grade in ES but the reason you see 41 seats open is because we have 11 potential holdovers so that makes 41 seats available during this lottery.

Let’s go over the lottery priorities. If you go to our website [switches to website], and you can look at this at your own pace, Community Roots.org-Enrollment-Eligibility and if you scroll down here you can read our Lottery Admissions policies.

So just to go over this, I know it’s a lot of information, to go over briefly our priorities for Kindergarten (K), 1<sup>st</sup> priority is given to returning students, 2<sup>nd</sup> to siblings of returning students, currently enrolled students and students of alumni, 3<sup>rd</sup> preference is given to students of full time CR employees, 4<sup>th</sup> preference is given to students who reside in D13 eligible by income for Free/Reduced Lunch (FRL) until 40% of the K grade seats are made up of students with this eligibility. This includes the 11 holdovers giving us a total of 21 seats out of 52 that would receive this FRL priority in D13. If we run out of applicants in D13 with this priority we will move on to out of district families with the FRL preference until the 21 seats are filled.

The next preference is given to families in D13 and the remaining seats go to applicants outside of D13. The same priorities apply to grades 1-8.



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For grades 1-8 there are no open seats, we will not know that information until June most likely so all families are waitlisted during this lottery for grades 1-8 and families will be called off the waitlist (WL) as seats become available.

Let's see, right after this lottery today, you will be receiving notifications directly from SM if you have been given a seat for K during the lottery.

So as part of our enrollment we will require proof of residence as you see in the details here, your proof of child's age with Birth Certificate or US passport. Your proof of income eligibility for those families who have applied under the FRL preference, you will need to provide a proof of income eligibility and our staff will follow up with you directly to get that and these are the guidelines that you can see.

So you can read this carefully again from our website [switches to website], again under Enrollment and then Eligibility and then this document here.

Okay, let's go on with our lottery [switches back to Lottery Dashboard].

Okay 41 seats open for K, 0 seats for the other grades, everyone will be waitlisted in these grades and will be contacted as seats become available.

Let's run... confirm. K will take a minute, it's a lot of applicants [running K lottery].

And there you go, you can see that the lottery has been run.

[changes screen] If we look at the current lottery results you can see everyone in the lottery order, and you will see that the first 41 seats have a pre-offer and that offer will be made soon through SM after this video, and that all others have been waitlisted. All 392 families. For security sake we do not show the student's names here but you should be able to log in to your own SM account later on this morning and see whether you've gotten a seat or what your WL number is and this goes for every grade.

[changes screen] Let's go back to our lottery, let's run 1<sup>st</sup> grade [running 1<sup>st</sup> grade lottery]. These should be pretty quick. That notice box that popped up is saying there are no seats made open do I still want to run the lottery and the answer is yes because everyone will be waitlisted.

[changes screen] We look at first grade, you'll see that everyone has been waitlisted and student id numbers. That will apply for every grade and all the grades 1-8 go a lot faster than K....[running 2<sup>nd</sup> grade lottery].

There we go. 3<sup>rd</sup> Grade [running 3<sup>rd</sup> grade lottery]... 4<sup>th</sup> Grade [running 4<sup>th</sup> grade lottery]....and 5<sup>th</sup> Grade [running 5<sup>th</sup> grade lottery].



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Okay so that's it for our ES K-5, all the lotteries have been run and locked in in the SM system.

Again you should be able to log in to your own account later on, or actually right now and see where you are on the WL.

We go to MS, again 0 seats available as of now, and let's run the 6<sup>th</sup> grade lottery [running 6<sup>th</sup> grade lottery].

More applications generally for 6<sup>th</sup> grade than 7<sup>th</sup> or 8<sup>th</sup> as that's the entering grade for our MS. So now 6<sup>th</sup> grade families we will not know how many seats are available until the NYC Dept of Ed releases their MS assignments to students which should be sometime this month and then we'll have a better idea by May or June how many of our existing 5<sup>th</sup> grade students are rolling up in to our MS and how many seats will be open and then again our staff will be notifying you off the WL in your WL order.

7<sup>th</sup> grade [running 7<sup>th</sup> grade lottery].....and 8<sup>th</sup> grade [running 8<sup>th</sup> grade lottery].

Okay and we are done! What a fabulous age of technology that does this so quick.

So we are done, families again, you should go in to your SM accounts and you can see your WL number.

If you have any questions you can't call us obviously at the moment but you can email us at [info@communityroots.org](mailto:info@communityroots.org) and we will gladly get back to you as soon as possible.

[switches screen] Again, look on our website under Enrollment/Eligibility and look at this document and you can read through carefully about all the priorities that were given as well as waitlist and notification procedures as well as the documents we will be asking you to provide to finalize enrollment as well as the proof of income eligibility that we will be asking for and once again here is the federal income guidelines for reference.

Okay this video will be posted, as well as the transcript, to our website probably later on this afternoon and that's it for us today. Again if you have any questions email [info@communityroots.org](mailto:info@communityroots.org)

Thank you for joining us today.

Video ended.